

# Applying for 2017 Student Financial Aid/Financial Aid for Special Needs Education

Otsu City Board of Education

For financially struggling households with children enrolled in non-private elementary or junior high schools, we would like to provide you with some information about financial aid programs that could cover part of your school expenses.

For those who think they may be eligible, please apply according to the information below. Approval may or may not be granted according to various conditions.

## 1. About the Application

A new application needs to be filed every year.

Aid recipients from the previous year will not be considered for aid without a new application.



## 2. How to Apply

Please turn your application in to your enrolled elementary/junior high school, a city branch office, or the Board of Education.

Please do not apply by mail.

A new 2017 application form will be mailed to households that submitted an application last year.

For those applying for the first time, please pick up an application at your elementary/junior high school, city branch office, or the School & Education Division at City Hall.

(Applications should be available from February 27th)

## 3. About the Application Period

Applications will be accepted starting from March 2nd, 2017. No applications will be accepted on March 1st or before.

Applications may be filed at any time from March 2nd, and results will be valid the month following the day of application as indicated below.

Applications received from March 2nd (Thurs) ~ March 31st (Fri) ⇒ Valid from April

Applications received April 3rd (Mon) ~ May 1st (Mon) ⇒ Valid from May

Applications accepted from the 2nd of every month ~ the 1st of the following month ⇒ Valid from the following month

※ For students newly enrolled in school, only those approved to receive benefits beginning from April will receive aid for school supplies.

※ Aid for school trip fees will be granted only if aid approval has been authorized for the month the trip took place. For example, if a school trip takes place on April 10th, in order to receive aid for the related trip fees, your application must be turned in between Thurs.

## 4. What you need when applying

【All applicants】

① Application form

② A copy of the parent/guardian's bank book

(If you do not have a bank book, you may also submit a copy of your cashcard with your bank account number printed on it.)

For those using JP Bank, please attach a copy of a form with the name of the bank branch used for transfers, branch number, deposit type, and account number printed on it.

※Numbers with symbols in them will not be accepted.

③ Stamp

【For qualifying applicants】

④ A document stating your total rent amount in 2016 (For those who live in rented space and wish to have their rent deducted from their total income in the application process.)

※Please attach a copy of your contract for where you lived from January to December, 2016.

※Statements of rent or paid rent statements in bank books will not be accepted.

⑤ Any appropriate documents for applicants receiving any of the various benefits/exemptions (excluding childcare allowance) listed on the front page of the application.

Please contact the Board of Education for details.

⑥ A copy of childcare allowance documents for those applying on or after 4/2 for reason No 2 on the front page of the application, (I have been receiving childcare allowance from Otsu City since August 2016 or later.)

※For those not registered as residents of Otsu City as of Jan. 1st, 2017, please turn in proof of income (a document that states gross income, net income, social insurance premium deductions, etc) from the city you resided in during that time as soon as it becomes available. Deadline: 6/12 (Mon.) (Please contact the School & Education Division if you turn your documents in late.)



## 5. Contents of Aid

These are the yearly amounts covered for those approved from April. The amount will be reduced depending on the amount of income.

This is not an exemption from paying any money to the school.

	学校給食費	学用品費等	新入学学用品費	校外活動費	通学費	修学旅行費	体育実技用具費	医療費
小学校	実費額 保護者負担分を 給食費公会計に 直接振替	1年生 12,960円 その他の学年 15,120円	1年生で 4月認定のみ 20,460円	3,620円以内	実費額 片道 小学生4km以上 中学生6km以上 で公共交通機関 利用者のみ	21,490円以内	/	学校を経由して 医療券発行
中学校		1年生 24,480円 その他の学年 26,760円	1年生で 4月認定のみ 23,550円	6,100円以内	57,590円以内	柔道 7,500円以内 剣道 51,940円以内 スキー 37,330円以内		

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## 6. Standards for Qualifying Households

• Student Financial Aid is granted after reviewing the collective income of all household members. Some examples are printed below. Please note that we are unable to answer specific inquiries about your situation before an application is submitted.

世帯	家族構成	総収入額(給与所得控除前の額)
3人	父38歳・母33歳 子供9歳(小学4年生)	約390万円 社会保険料36万円
4人	父35歳・母30歳 子供6歳(新小学1年生)・子供2歳	約430万円 社会保険料45万円
5人	祖父69歳・祖母68歳・父45歳・母41歳 子供12歳(新中学1年生)	約520万円 社会保険料59万円

## 7. Organization of Household Affairs

• Please fill in your application regarding your household affairs according to the chart below.

区分	住民票上の世帯		生計		世帯員としての記載
	同一	別	同一	別	
①	○		○		必要
②	○			○	必要
③		○	○		必要
④		○		○	不要

• Even if a household member's name is not included on the application, their income will be included in the application review process if their residence is registered at that household. Certain cases (such as grandparents living in the same household as their children but with separate living expenses,) can be handled as a separate household if copies of receipts for three months worth of public expenses (electric, water, gas, etc) are provided. (If no documents are attached, the household will be reviewed as one.)

Furthermore, the name on the expense receipts must correspond with a household member. If someone is temporarily living away from home, that person's income will be included in the review process.

## 8. Account Transfer Changes

• In the case of perpetual unpaid school payments, assistance funds will be sent directly to the school account instead of the applicant's account.

## 9. Financial Aid for Special Needs Education

• In order to lighten the financial burden for parents of children with disabilities, this aid covers a portion of expenses according to a household's income. (Separate from Student Financial Aid)

• From 2017, those enrolled in normal schools who fall under the scope of disabilities indicated in Article 22-3 of the Enforcement Order of School Education Law may be eligible for Financial Aid for Special Needs Education. For those who wish to apply, please contact the School and Education Division of the Board of Education as soon as possible after April 1st. You will be instructed as to what documents you need to apply. (Please refer to the below for a disability scale.) The application period is from Monday, 4/10 through Friday, 4/28. Applications will still be accepted after that time, but the granted amount will be reduced.

※Please note that the application period is separate from that of Student Financial Aid.

※For those who wish to apply for aid with students enrolled in special needs classes, you can apply through your school beginning in April.

	Disabilities that fall under Article 22-3 of the Enforcement Order of School Education Law
Eyesight disabilities	Individuals who have eyesight of 3.0 or worse in both eyes, other visual function disability of a high degree, or are unable/have extreme difficulty seeing normal letters/pictures even under a magnifying glass
Hearing disabilities	An inability to hear sound of lower than 60 decibels, an inability or extreme difficulty in hearing a normal speaking voice even with the assistance of a hearing aid.
Individuals with mental disabilities	1 A delay in mental development, difficulty having mutual understanding with other people, can function in daily life but with a frequent need to rely on others 2 A delay in mental development not as severe as in No 1 but would have extreme difficulty functioning in society.
Physically handicapped	1 Physically handicapped to the extent that movement, writing, or other daily activities are impossible or extremely difficult even with assisting equipment. 2 Physically handicapped not to an extent as severe as No 1, but requires constant medical observation.
Physical weakness	1 Chronic respiratory disease, kidney or nerve disease, malignant neoplasm, or other states of illness that require medical regulation. 2 A continuing state of physical weakness that requires medical regulation.

(Points of note regarding the application)

• This aid is designated especially for children that fall under the level of disability indicated in Article 22-3 of the Enforcement Order of School Education Law by the Otsu City Education Support Committee for Special Needs Education.

※Those who have not undergone education consultation with their school are not eligible for aid. If you have not yet undergone education consultation, please apply through your enrolled school/kindergarten/nursery school. (Education consultation will then take place in June.)

Please contact us if you have any questions.